

**IN THE COURT OF APPEALS OF THE STATE OF
WASHINGTON
DIVISION []**

[NAME],

Respondent/Appellant,

v.

[NAME],

Appellant/Respondent

NO. []

**REQUEST FOR
EXTENSION OF
TIME TO FILE**

**[DOCUMENT
NAME]**

I. IDENTITY OF MOVING PARTY

[NAME], Appellant/Respondent requests this Court grant
the relief stated below.

II. RELIEF REQUESTED

So that the ends of justice might be served, [Name] asks the court for an order granting an extension of time to [specific date], to file the [name of document]

III. BASIS FOR RELIEF

As the reasons for and in support of this request [Name] declares the following:

1. [Here, please explain specific reasons why you need an extension of time on your document]
2. [Examples: still obtaining transcripts; financial difficulties; you do not have an attorney and are waiting for legal aid services to help you with your appeal]
3. [Please list and explain each specific reason under their own number.]

4. [Example Statement: 1. The final parenting plan order was decided on September 12, 2021. 2. According to RAP 5.2, I have 30 days to file my Notice of Appeal, therefore my deadline would be October 12, 2021. 3. However, I do not have the funds to appeal because of the litigation costs from the trial court. 4. I have reached out to a legal aid service and I am awaiting their help on my appeal.]

5. Granting this extension will not cause any harm to the appellant/respondent. [Give one sentence reason why]

IV. ARGUMENT

This Court has the authority to extend the time for filing a [type of document you want to file], or any act that must be done in a particular case. RAP 18.8(a). RAP 1.2(a) requires this Court to liberally interpret its rules to promote justice.

Weeks v. Chief of Washington State Patrol, 96 Wn.2d 893, 639 P.2d 732 (1982).

The [appellant/respondent] is responsible for ensuring that this Court has the information necessary to conduct a meaningful review of the issues. RAP 9.2(a); RAP 9.6(a).

[Name] requests this extension to provide the court with such information. Without time to present this Court with a complete record presented by this case, [Name] will fail in [his/her] duty to provide this Court with a fair statement of the issues raised, pursuant to RAP 10.3(a)(3)-(4), and [his/her] duty to provide argument in support of those issues, with citations to legal authority and references to relevant parts of the record, pursuant to RAP 10.3(a)(5). Granting this extension will not prejudice the [respondent/appellant]. Therefore, granting [Name's] request is in the interests of justice.

V. CONCLUSION

[Name] respectfully requests this Court grant an extension of time to [specific date], to file a [name of document].

This document contains [redacted] words, excluding the parts of the document exempted from the word count by RAP 18.17.

DATED this []th day of [], 2021.

[redacted] Name, Pro Se Litigant

DECLARATION OF SERVICE

The undersigned certifies under penalty of perjury that on [DATE], I caused service of the foregoing to the following of:

<p><i>Attorney for Respondent:</i></p> <p>[Name of Attorney] [Name of Law Firm] [Address of Law Firm] WSBA # Ph: Email:</p>	<p><input type="checkbox"/> via U.S. Mail <input type="checkbox"/> via Hand Delivery <input checked="" type="checkbox"/> E-Service <input type="checkbox"/> via Facsimile <input type="checkbox"/> via E-mail w/ hard copy to follow per agreement <input type="checkbox"/> via Overnight Mail</p>
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Dated:

Name, Pro Se Litigant